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|  |  | **PERSONAL SKILLS:**   * Self-motivated, responsible and co-operative. * Possess the ability to communicate in English effectively both verbally and written. * Capable of maintaining great relations with the general public and other associates at all times. * Developed strong interpersonal, organizational and leadership skills. * Able to work well under pressure. * Team player with strong analytical and problem-solving skills. * Flexible in working in different environments. * Insist on success. |  |
| Contact Name: Aya Sedeek Ahmed  PHONE:  01128551302  Date of birth: 12/11/1997  EMAIL:  [alfrdwszhrt625@gmail.com](mailto:alfrdwszhrt625@gmail.com)  Marital status: Single |  | EDUCATION **Bachelor of Commerce, Alexandria University, Egypt,2020**  **Grade: Good.** WORK EXPERIENCEAL Saad company 2/2019–5/2021  Operation and technical support.  **Sharepoint Technology**  7/2021–still working **SKILLS** **Computer skills**:   * Windos7,10. * Good work experience with computer hardware. * Office, including Excel, Word, PowerPoint, Internet. * I work in programming (Front End).   **Language:**   * Arabic: Mother's tongue. * English: Good speaking, Reading, listening.   **Training courses:**   * **ICDL course at Harford institution and British Institute.** * **Soft skills at Harford institution.** * **HR at Harford institution.** * **Programming at Route** |  |